

Building Consent Cover Sheet

BC

Application No.

2018.6882

Owner Name:

Mr Robert Menzies & Ms Te Reokore Beban

Applicant Name:

Mr Robert Menzies

Address:

24 Stirling Street Te Aroha

Legal Description:

Lot: 1 DPS: 1444

Valuation No.

05310/027.00

Date Received:

11/12/2018

Area:

Te Aroha Urban

Project:

Shed

Due Date:

30/01/2019

Work Order No.

39733

Person Who Entered Consent: Ashleigh

Is this Restricted Building Work? (Residential)

☐ Yes

☒ No

If Yes, have you created the Memo against BC

☐ Yes

Has the Building Consent been sent to Planning?

☒ Yes

☐ No

Has the Building Consent been sent to Engineering?

☒ Yes

☐ No

Has a Task been sent to Assets for DCS

☐ Yes

☒ No

(for all new and relocated dwellings, new and additions to industrial and commercial buildings)

Date Consent Processed _____ BCO _____

Date Sent for Fees _____ Name _____

Date Consent Granted and Issued: _____

Compliance Schedule

☐ Required

☐ Existing

Form 2: Application for PIM and/or Building Consent

Section 33 or section 45, Building Act 2004

WO: 39733

1. THE BUILDING [Complete ALL fields on this form. Put N/A if not applicable. Cross out mistakes don't use white out fluid / tape]

Street address of building: 24 Stirling St Te Aroha
 Legal description of land where building is located: Lot(s) DP/S.....
 Building name:
 Location of building within site / block number: [include nearest street access]
 Number of levels: [above & below ground] Level / Unit Number:
 Floor area: 14 (sq m) [Indicate area affected by the building work]
 Current, lawfully established use: [add no. of occupants per level and per use if more than 1]
 Year first constructed: [approximate date is acceptable e. g.: c1920s or 1960-1970]

OFFICE ONLY:

Date received: 11-12-18
 Consent / PIM No.: 2018-6882
 Document or Parcel No.: 19983
 Valuation No.: 05310/027-00

RECEIVED

2. THE OWNER

Name of Owner / Company: Robert Ewan Menzies
 Contact person [If the Owner is NOT an individual]: Tereakore Ann Beban
 Mailing address: 24 Stirling St Te Aroha
 Street address / registered office:
 Phone Number:
 Landline: 07 884 8378
 Mobile: 0277662201
 Daytime: 0277662201
 After hours: 07 884 8378
 Facsimile number: NIL
 Email address: mickey.ann@xta.co.nz
 Website: NIL

THE FOLLOWING EVIDENCE OF OWNERSHIP IS ATTACHED TO THIS APPLICATION:

- ☐ Certificate of Title ☐ Lease Agreement
☐ Agreement for Sale and Purchase ☐ Other document:

Rates Demand

3. AGENT [Only required if application is being made on behalf of the owner]

Name of Agent / Company: Prelodged by Malcolm
 Contact person [If the Agent is NOT an individual]: MATAMATA-PIKO DISTRICT COUNCIL
 Mailing address:
 Street address / registered office:
 Phone Number:
 Landline:
 Mobile:
 Daytime:
 After hours:
 Facsimile number:
 Email address:
 Website:
 Relationship to owner: [State details of the authorisation from the owner to make the application on the owner's behalf]

FIRST POINT OF CONTACT for communications with the Council / Building Consent Authority:

- ☐ Owner ☐ Agent
☐ Full name & contact details supplied
 INVOICE TO: ☐ Owner ☐ Agent

4. APPLICATION [Tick if applicable]

I request that you issue:

- ☐ A Project Information Memorandum (PIM)
☒ A Building Consent [The existing PIM No.: (If applicable)]
☐ An Amendment to an existing Building Consent for the building work described in this application.
 [Existing BC No.:]

State the reference number if this application involves a National Multiple Use Approval:

Name: Tereakore Ann

Signature: Tereakore Ann

Date: 16-11-18

The signature is that of the ☒ Owner OR the ☐ Agent on behalf of and with the approval of the Owner

PLEASE COMPLETE THE FOLLOWING SECTIONS

COMPLETE SECTIONS: 5, 7

COMPLETE SECTIONS: 5, 6, 8, 9, 10

COMPLETE SECTIONS: 5, 6, 8, 9, 10

5. THE PROJECT [if more than one project please list on a separate page]

DESCRIPTION OF THE BUILDING WORK: Provide enough information to enable scope of work to be fully understood, (e.g. adding ensuite to house)

Shed

Will the building work result in a change of use of the building? ☐ Yes ☐ No. If Yes, provide details of the new use of the building (e.g. home to hostel, implement shed to chemical storage, office to restaurant):

Intended life of the building if less than 50 years: [Years]

List Building Consents previously issued for this project (if any): [List who issued the consent, the date of issue and the consent number]

Estimated value of the building work on which the building levy will be calculated (including goods and services tax):

\$ 2255-250 [State estimated value as defined in section 7 of the Building Act 2004]

6. RESTRICTED BUILDING WORK: BUILDING PRACTITIONERS INVOLVED IN THIS PROJECT

Will the building work include any restricted building work? ☐ Yes ☒ No. If yes, provide the following details of all licensed building practitioners who will be involved in carrying out or supervising the restricted building work:

[If these details are unknown at the time of the application, they MUST be supplied before the building work begins – name, licensing class and Licensed Building Practitioner's number (or registration number if treated as being licensed under 291 of the Act)]

DESIGNER Name: Licence Class:

Registration / Licence No.:

Address:

Telephone: Fax: Mobile:

Email:

ENGINEER Name: Licence Class:

Registration / Licence No.:

Address:

Telephone: Fax: Mobile:

Email:

CARPENTER Name: Licence Class:

Registration / Licence No.:

Address:

Telephone: Fax: Mobile:

Email:

ROOFER Name: Licence Class:

Registration / Licence No.:

Address:

Telephone: Fax: Mobile:

Email:

EXTERNAL PLASTERER Name: Licence Class:

Registration / Licence No.:

Address:

Telephone: Fax: Mobile:

Email:

BRICK / BLOCKLAYER Name:Licence Class:

Registration / Licence No.:

Address:

Telephone:Fax: Mobile:

Email:

FOUNDATION SPECIALIST Name:Licence Class:

Registration / Licence No.:

Address:

Telephone:Fax: Mobile:

Email:

PLUMBER Name:Licence Class:

Registration / Licence No.:

Address:

Telephone:Fax: Mobile:

Email:

GASFITTER Name:Licence Class:

Registration / Licence No.:

Address:

Telephone:Fax: Mobile:

Email:

Other LBP Name:Licence Class:

Registration / Licence No.:

Address:

Telephone:Fax: Mobile:

Email:

NOTE: Continue on another page if necessary

7. PROJECT INFORMATION MEMORANDUM The following matters are involved in the project:

[Tick the matters relevant to the project [do not fill in this section if the application is for a building consent only]

- ☐ Subdivision
- ☐ Alterations to land contours [e.g. digging out the site for a building platform]
- ☐ New or altered connections to public utilities [e.g. Council sewer, storm water or water mains]
- ☐ New or altered locations and / or external dimensions of buildings
- ☐ New or altered access for vehicles
- ☐ Building work over or adjacent to any road or public place
- ☐ Disposal of stormwater and wastewater [e.g. are you altering domestic sewer or storm water drains]
- ☐ Building work over any existing drains or sewers or in close proximity to wells or water mains
- ☐ Is the site contaminated?
- ☐ Will the building be sited on sloping ground, or near to a bank, a stream or a coastal zone?
- ☐ Other matters known to the applicant that may require authorisations from the Territorial Authority: [Please attach]

8. BUILDING CONSENT

The following plans and specifications are attached to this application: [Note: All plans and specifications must meet the minimum requirements set out in the regulations or required by the Building Consent Authority (BCA)]

☐ Refer to documents indicated on the applicant checklist ☐ Other documents [Please specify]:

THE BUILDING WORK WILL COMPLY WITH THE BUILDING CODE AS FOLLOWS:

[If you're not sure which clauses are applicable, talk to your Designer]

Building Code clause [☒ Tick / list relevant clause of building code]	Means of Compliance [Refer to relevant compliance document(s) or detail of alternative solution in the plans and specifications]		Waiver / modification required [Supporting documents recorded below]
	Acceptable Solution [Specify]	Other Means of Compliance – Verification Method or Alternative Solution [If ☒ Other, then list at the end of this section]	
☐ B1 Structure	☐ B1/AS1 ☐ Other ☐ NZS3604 ☐ NZS4229	☐ B1/VM1 ☐ Other ☐ AS/NZS1170 ☐ SED	☐
☐ B2 Durability	☐ B2/AS1	☐ B2/VM1 ☐ Other	☐
☐ C 1 – C6 Protection From Fire	☐ C/AS1 ☐ C/AS2 ☐ C/AS3 ☐ C/AS4 ☐ C/AS5 ☐ C/AS6 ☐ C/AS7	☐ Other	☐
☐ D1 Access routes	☐ D1/AS1 ☐ NZS 4121	☐ Other	☐
☐ D2 Mechanical installations for access	☐ D2/AS1 ☐ D2/AS2 ☐ D2/AS3 ☐ NZS 4121	☐ Other	☐
☐ E1 Surface water	☐ E1/AS1 ☐ AS3500	☐ E1/VM1 ☐ Other	☐
☐ E2 External moisture	☐ E2/AS1 ☐ E2/AS2 ☐ E2/AS3	☐ E2/VM1 ☐ Other ☐ SED	☐
☐ E3 Internal moisture	☐ E3/AS1	☐ Other	☐
☐ F1 Hazardous agents on site	☐ F1/AS1	☐ F1/VM1 ☐ Other	☐
☐ F2 Hazardous building materials	☐ F2/AS1	☐ Other	☐
☐ F3 Hazardous substances / processes	☐ F3/AS1	☐ F3/VM1 ☐ Other	☐
☐ F4 Safety from falling	☐ F4/AS1	☐ Other	☐
☐ F5 Construction / Demolition hazards	☐ F5/AS1	☐ Other	☐
☐ F6 Lighting for emergency	☐ F6/AS1	☐ Other	☐
☐ F7 Warning systems	☐ F7/AS1	☐ Other	☐
☐ F8 Signs	☐ F8/AS1 ☐ NZS 4121	☐ Other	☐
☐ F9 Restricting access to residential pools	☐ F9/AS1 ☐ F9/AS2 ☐ Schedule, FSA1987	☐ Other	☐
☐ G1 Personal hygiene	☐ G1/AS1 ☐ NZS 4121	☐ Other	☐
☐ G2 Laundering	☐ G2/AS1 ☐ NZS 4121	☐ Other	☐
☐ G3 Food preparation / Prevention of contamination	☐ G3/AS1 ☐ NZS 4121	☐ Other	☐
☐ G4 Ventilation	☐ G4/AS1	☐ G4/VM1 ☐ Other	☐
☐ G5 Interior environment	☐ G5/AS1	☐ Other	☐
☐ G6 Airborne and impact sound	☐ G6/AS1	☐ G6/VM1 ☐ Other	☐
☐ G7 Natural light	☐ G7/AS1	☐ G7/VM1 ☐ Other	☐

Building Code clause	Acceptable Solution	Verification Method or Alternative Solution		Waiver / modification required
☐ G8 Artificial light	☐ G8/AS1	☐ G8/VM1	☐ Other	☐
☐ G9 Electricity	☐ G9/AS1	☐ G9/VM1	☐ Other	☐
☐ G10 Piped services	☐ G10/AS1	☐ G10/VM1	☐ Other	☐
☐ G11 Gas as an energy source	☐ G11/AS1	☐ Other		☐
☐ G12 Water supplies	☐ G12/AS1 ☐ G12/AS2	☐ G12/VM1	☐ Other	☐
☐ G13 Foul water	☐ G13/AS1 ☐ G13/AS2 ☐ AS3500 ☐ G13/AS3	☐ G13/VM1 ☐ Other	☐ G13/VM4	☐
☐ G14 Industrial liquid waste	☐ G14/AS1	☐ G14/VM1	☐ Other	☐
☐ G15 Solid waste	☐ G15/AS1	☐ Other		☐
☐ H1 Energy efficiency	☐ H1/AS1	☐ H1/VM1	☐ Other	☐
Other	☐ BCH Back country huts ☐ SH Simple House			☐
Waiver / Modification required [List supporting documents]				
Alternative Solution [List supporting documents]				

9. COMPLIANCE SCHEDULE *[do not fill in this section if this is an application for a Project Information Memorandum only]*

☐ The specified systems for the building are as follows: *[specified systems are defined in regulations]* **OR**

☐ The following specified systems are being altered, added to, or removed in the course of the building work: **OR**

☐ There are **NO** specified systems in the building **[Note: If unsure whether your building has specified systems, talk to the BCA or your architect]**

The following specified systems are being altered, added to, or removed in the course of the building work: [Tick those that are applicable]	Existing [✓Tick]	New or Added [✓Tick]	Altered [✓Tick]	Removed [✓Tick]
SS1 Automatic systems for fire suppression (e.g. sprinkler systems)				
SS2 Automatic or manual emergency warning systems for fire or other dangers (other than a warning system for fire that is entirely within a household unit and serves only that unit)				
SS3 Electromagnetic or automatic doors or windows (e.g. ones that close on fire alarm activation)				
SS3/1 Automatic doors				
SS3/2 Access controlled doors				
SS3/3 Interfaced fire or smoke doors or windows				
SS4 Emergency lighting systems				
SS5 Escape route pressurisation systems				
SS6 Riser mains for use by fire services				
SS7 Automatic back-flow preventers connected to a potable water supply				
SS8 Lifts, escalators, travellers, or other systems for moving people or goods within buildings				
SS8/1 Passenger carrying lifts				
SS8/2 Service lifts				
SS8/3 Escalators and moving walks (travellers)				
SS9 Mechanical ventilation or air conditioning systems				
SS9/1 Mechanical ventilation				
SS9/2 Air conditioning systems				

PLEASE CONTINUE SECTION 9 ON THE NEXT PAGE

The following specified systems are being altered, added to, or removed in the course of the building work: [Tick those that are applicable]	Existing [✓Tick]	New or Added [✓Tick]	Altered [✓Tick]	Removed [✓Tick]
SS10 Building maintenance units providing access to exterior and interior walls of buildings				
SS11 Laboratory fume cupboards				
SS12 Audio loops or other assistive listening systems				
SS12/1 Audio loops				
SS12/2 FM radio frequency systems and infrared beam transmission systems				
SS13 Smoke control systems				
SS13/1 Mechanical smoke control				
SS13/2 Natural smoke control				
SS13/3 Smoke curtains				
SS14 Emergency power systems for, or signs relating to, a system or feature specified in any of clauses 1 to 13				
SS14/1 Emergency power systems				
SS14/2 Signs in relation to any specified systems 1-13				
SS15 Any or all of the following systems and features, so long as they form part of a building's means of escape from fire, and so long as those means also contain any or all of the systems or features specified in clauses 1 to 6, 9, and 13:				
SS15/1 Systems for communicating spoken information intended to facilitate evacuation				
SS15/2 Final exits				
SS15/3 Fire separations (as defined by the Building Code)				
SS15/4 Signs for communicating information intended to facilitate evacuation				
SS15/5 Smoke separations				
SS16 Cable Cars				

10. ATTACHMENTS [Note: all plans and specifications must meet the minimum requirements set out in the regulations or required by the BCA]

The following documents are attached to this application: [Tick as applicable or put NA if there are no attachments]

☐ Plans and specifications [list]

☐ Memoranda (Certificates of Design Work) from licensed building practitioner(s) who carried out or supervised any design work that is restricted building work

☐ Project Information Memorandum

☐ Development contribution notice

☐ Certificate attached to Project Information Memorandum ☐ Other relevant information: [Please specify]:

11. DOCUMENT COLLECTION

MATAMATA - PIAKO DISTRICT COUNCIL ONLY	Please tick which office you wish to collect your Building Consent from when it is ready:		
	☒ Te Aroha	☐ Matamata	☐ Morrinsville

THAMES - COROMANDEL DISTRICT COUNCIL ONLY	Please tick your preferred collection options:	
	☐ Please post my documentation to:	☐ Owner ☐ Agent
	☐ The documentation will be collected by:	☐ Owner ☐ Agent
	The documentation will be collected from:	
	☐ Thames Service Centre, 515 MacKay Street ☐ Coromandel Service Centre, 355 Kapanga Road ☐ Whangamata Service Centre, 620 Port Road ☐ Whitianga Service Centre, 10 Monk Street	

DOCUMENT CHECK: PLEASE CHECK THAT YOU HAVE PROVIDED ALL THE REQUIRED INFORMATION

OFFICE USE ONLY	AMOUNT (\$)	BC Number:
FEEES PAYABLE:		REFERRALS:
PIM		Structural consultant:
Building Consent - Application fee		Name:
- Approval fee		Sent: Returned:
- Inspection fee		
- Mileage		
Code Compliance Certificate		Structural consultant:
BRANZ levy		Name:
MBIE levy		Sent: Returned:
Photocopying		
Microfilm (A3 / A4) / Scanning		Other consultant:
Certificate of Title		Name:
Street crossing administration		Sent: Returned:
Structural check		
Amendments to consent		Other consultant:
External consultant 1		Name:
External consultant 2		Sent: Returned:
Fire and Emergency NZ check		
Planning Bond / Resource Consent		NZ Fire Service:
Planning Bond / Resource Consent		Name:
Rural connection		Sent: Returned:
Fire main		
Water connection		Historic Places Trust: (Notification)
Water disconnection		Date advised:
Wastewater / sewerage connection		
Wastewater disconnection		ADDITIONAL NOTES AND / OR FEES:
Backflow inspection		
Stormwater connection - mains		
Stormwater connection - kerb & channel		
Stormwater disconnection		
CCTV survey wastewater		AUTHORIZATIONS:
CCTV survey stormwater		Planning Officer:
Cellar indemnity		Date:
Council bonds		
Compliance schedule		Building Officer:
Development Contributions: Water.....		Date:
Stormwater..... Wastewater.....		
Transport / Roothing.....		Engineer:
Community infrastructure.....		Date:
BCA accreditation		
Total fees (incl. GST)		CHECKED BY:
Deposit paid – Date:		Officer:
Remainder fees due:		Date:
		ISSUED BY:
		Officer:
		Date:
		Receipt No.:
		Receipt No.:
		Receipt No.:

Applicant's Checklist: Outbuildings & Farm Buildings

Projects: garages, carports, farm & implement sheds (excluding cowsheds).

INSTRUCTIONS – Please give this form to your designer to complete		FILL IN THIS FORM, AND PROVIDE A COPY	
Please ensure that the following information has been supplied with the Building Consent application. If this information is not provided, the application will be rejected or put on hold. We will not be able to lodge or process the application until this information has been received. Please state the page number for each item.		TICK ☑ if Supplied (\$) OR ☑ if Not Applicable (NA)	WRITE Plans / Specs Page Number Office only ✓/P=Pass */F = Fail I /NA = Not applicable
APPLICATION FORM AND REQUIRED DOCUMENTS		S	PG No. P/F/NA
All sections of the application form have been completed.			NA ✓
If Restricted Building Work, a Certificate of Design Work has been provided.			NA NA
If Restricted Building Work, a list of all Licensed Building Practitioners has been supplied – where known.			NA NA
A copy of the FULL Certificate of Title (up to 2 months old) / Proof of Ownership provided.			NA MPDC.
Good quality drawings to an appropriate scale of 1:100 (detail 1:50, site plan 1:200) with metric dimensions.			NA ✓
Please provide 2 sets of plans and specifications (NOTE: 1 set of plans and specifications for Hauraki, Thames-Coromandel, Waikato and councils with online services).			NA ✓
Letter of authority (from owner).			NA NA
Fee payment.			NA NA.
SITE PLAN (Use an appropriate metric scale of 1:200 / 1:100 & include a north point.) Please note page numbers for plans / specs			
Show ALL the legal boundaries of the site, and easements. Show adjacent street / road names. Show the location and distances of all existing and proposed buildings, including accessory buildings such as sheds or garages, in relation to the boundaries.			✓
If it is a large site or a cross-lease or a unit title, provide a locality plan to indicate the position within the site.			NA.
Show the layout of existing and proposed sanitary and stormwater drains. Include the location of each drain's connection to the public mains. Provide details of on-site stormwater disposal, e.g. rain tanks, soak holes etc. (Check that kerb connection is acceptable if the site is unsuitable for on-site disposal or a Council stormwater connection is unavailable - see effluent disposal). Please contact the Council for specific requirements when building near or over a Council main.			NA.
Show the gross floor area of <u>all</u> buildings on the title.			✓
Have you checked that your plans meet your Council's district plan requirements: Check with your Council planner			NA.
FLOOR PLANS			
Supply a floor plan of the proposed works, including complete floor layout and use of each area. Floor areas and roof areas in square metres should be shown on plans drawn to an appropriate scale, e.g. 1:100 or 1:50. Show the location of all plumbing fittings / waste pipes.			✓
Show location of smoke alarms (if applicable).			NA.
ELEVATION PLAN			
Supply an elevation plan of each external wall showing heights from eaves to finished ground level at each external corner, and the existing and proposed land contours. Also show the overall height of the building from ground level to the apex of the roof.			✓

	S	NA	PG No.	P/F/NA
Show location of wall and roof bracing and of all opening window sashes.				A.
FOUNDATION PLAN				
For timber floors: show the location of piles, and pile type (i.e., braced, anchor, ordinary or cantilever piles).				NA.
For concrete floors: provide clear CROSS-SECTION DETAILS below, and location of slab thickenings and steel.				✓
STRUCTURAL BRACING CALCULATIONS				
Supply bracing calculations in an approved form.				NA.
Show the location of the pile bracing elements on the foundation plan, the wall bracing elements on the floor plan and the roof bracing on the truss plan. (For 1 - 2 room additions the location, type and value of the bracing element will be sufficient).				NA.
WEATHERTIGHTNESS (Internally lined buildings only)				
A Weathertightness Risk Matrix Calculation must be provided – refer to NZ Building Code E2.AS1.3.0. (Compliance Document E2/AS1)				NA.
CROSS-SECTIONAL PLANS / DETAILS				
Provide sufficient scaled cross-section drawings (1:50 or better) through the building to show foundation details, floor systems, wall, ceiling and roof construction.				✓
Provide a finalised roof truss / framing plan and producer statement from truss manufacturer.				NA.
Show construction details of terraces, steps, stairs (internal and external), barriers and balustrades.				NA.
Show the location and type of wall cladding and roof sheathing including underlays.				NA.
Give details of thermal insulation: calculations, type and R values (<i>for habitable rooms only</i>).				NA.
FIRE WALL, FIRE RATING REQUIREMENTS (recommend IPENZ Practice Note 22)				
If using an approved and tested fire system, provide details and state the particular design type and number.				NA.
If the system is specifically designed by an engineer, then supply the specific design and Producer Statement (PS1).				NA.
PLUMBING / DRAINAGE (if applicable)				
Specify AS/NZS 3500 or G13 plumbing system. Show positions of all fittings and hot water system (indicate any upgrade). Show pipe sizes / gradients.				NA.
For multi-level buildings, provide isometric drawings of the plumbing reticulation including soil and waste system showing positions of all fittings and pipe sizing.				NA.
Backflow philosophy if this is a farm building.				NA.
SPECIFICATIONS				
A written specification may not be required provided adequate written and graphic detail is shown on the other plans.				NA.
SPECIFIC DESIGN (Specific design is required for: buildings outside the scope of NZS 3604, structural steel frames, foundations on weak soils and large retaining walls)				NA.
Provide a structural engineer's Design Producer Statement (PS1), drawings and calculations. (NOTE: A peer review may be required, provided at cost to the applicant).				NA.
An engineer's letter of supervision may be required.				NA.
Provide specific details for fixings for ballustrading to decks.				NA.

PLEASE CONTINUE ON THE NEXT PAGE

Project Location: 24 Stirling St Te Aroha

Applicant's declaration: I have provided all the required information:

Name Tereokore Ann Bevan Signature Date 15-11-18.

OFFICE USE ONLY:

OUTCOME OF DECISIONS

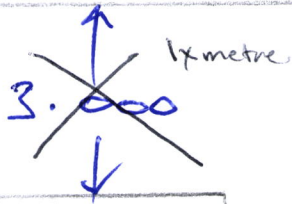
BC No:

- ☒ This application was accepted for lodgement because all required documents / information were supplied
Officer's Name: Signature: Date: 15.11.18.
- ☐ This application was not accepted for lodgement because the required documentation / information was incomplete
Officer's Name: Signature: Date:
- ☐ Documentation / information is now complete and the application is accepted for lodgement
Officer's Name: Signature: Date:



Bare Land

Vege
Garden



Work - Shop

Shed

Space

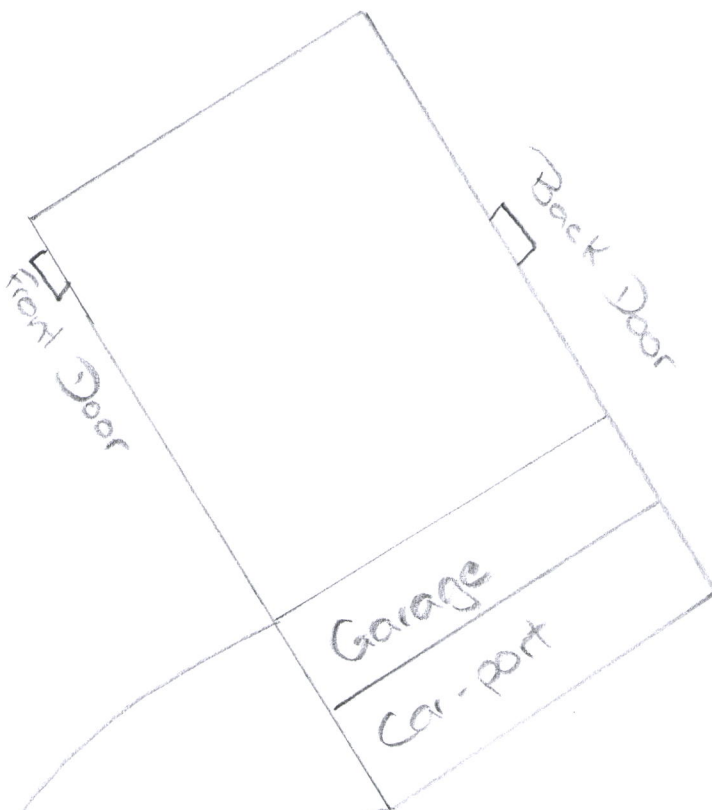
Porch

Right of way to back Section

Neighbours

Neighbours

Neighbours.



24 Stirling ST
Te Aroha

Road.

Consent Invoicing

BC No. 2018-6882

Number of Inspections required: _____

- | | | |
|--|--|---|
| ☐ Footing | ☐ Pre Line (Building) | ☐ Drainage |
| ☐ Bond Beam | ☐ Pre Line (Plumbing) | ☐ Flashing/Exterior Cladding |
| ☐ Floor | ☐ Post Line | ☐ Fireplace |
| ☐ Pre Wrap/Roof | ☐ Brick Veneer Cavity | ☐ Final |

Other Conditions for the BC

- ☐ Section-67(2) Waivers and modification
- ☐ Section 73 Natural Hazards
- ☐ Section 75 Building on 2 or more allotments
- ☐ Importance Level / Floor Height
- ☐ Other

3rd Party Certification Required

- ☐ Energy Certificate
- ☐ Plumbing Pressure Test
- ☐ PS4 from the design engineer
- ☐ Installation certificate of an alarm system
- ☐ Other

Project Category Fee Number: _____ Amount: \$
Building Accreditation Levy: \$ 48.00

Engineering Services: _____ per hour \$
Planning Services: _____ per hour \$
Re-Sited Building Report & Inspection \$
Mileage _____ kms at 80 cents a km if building out of district: \$
BRANZ Levy: \$
MBIE Levy: \$
External/Consultants/Legal Fees: \$
Certificate of Title: \$
Compliance Schedule: \$
Certificate for Public Use \$
Photocopying Charges: \$
Development Contribution Admin Charge: \$

Site Coverage Contribution: \$

TOTAL \$

Restricted Building Work LBPs Required

Foundations / Concrete Floors	☐	Carpentry	☐
Brick and Block Laying	☐	External Plaster Systems	☐

Form 6: Application for Code Compliance Certificate

Section 92, Building Act 2004

1. THE BUILDING [Complete ALL fields on this form. Put N/A if not applicable. Cross out mistakes don't use white out fluid / tape]

BC Number: 2018-6882

Project address:

BC issued by:

[Name of the Council / Building Consent Authority (BCA) that granted the building consent]

OFFICE ONLY:

Date received:

2. THE OWNER

Name of Owner / Company:

Contact person [If the

Owner is NOT an individual]:

Mailing address:

Street address / registered office:

Phone Number:

Landline:

Mobile:

Daytime:

After hours:

Facsimile number:

Email address:

Website:

The following evidence of ownership is attached to this application:

☐ Copy of Record of Title ☐ Lease Agreement

☐ Agreement for Sale and Purchase ☐ Other Document:

3. AGENT [Only required if application is being made on behalf of the owner]

Name of Agent / Company:

Contact person [If the

Agent is NOT an individual]:

Mailing address:

Street address / registered office:

Phone Number:

Landline:

Mobile:

Daytime:

After hours:

Facsimile number:

Email address:

Website:

Relationship to owner: [State details of the authorisation from the owner to make the application on the owner's behalf]

FIRST POINT OF CONTACT: For communications with the Council / Building Consent Authority: ☐ Owner ☐ Agent

☐ Full name & contact details supplied

INVOICE TO:

☐ Owner ☐ Agent

4. APPLICATION [Tick those boxes that are applicable]

All building work to be carried out under the Building Consent specified on this form was completed on [Insert date]

The Licensed Building Practitioner(s) who carried out or supervised the restricted building work is / are as follows:

☐ Not Applicable as NO restricted building work

Name	Licensing Class	Licensed building practitioner number <i>[or registration number if treated as being licensed under section 291 of Building Act 2004]</i>	Particular work carried out or supervised

[Continue on the next page if necessary]

Name	Licensing Class	Licensed building practitioner number <i>[or registration number if treated as being licensed under section 291 of Building Act 2004]</i>	Particular work carried out or supervised
[Continue on another page if necessary]			

The personnel who carried out building work OTHER than restricted building work are as follows:

[List names, addresses, telephone numbers, and (where relevant and if not provided above) licensed building practitioner numbers or Plumbers, Gasfitters, and Drainlayers Board registration numbers]

Name	Address <i>[Contact details must be in New Zealand]</i>	Phone No. License / Registration No:
		PH: LBP / Registration No:
		PH: LBP / Registration No:
		PH: LBP / Registration No:
		PH: LBP / Registration No:
		PH: LBP / Registration No:
		PH: LBP / Registration No:
		PH: LBP / Registration No:
		PH: LBP / Registration No:
[Continue on another page if necessary]		

5. SPECIFIED SYSTEMS

The following specified systems are contained on the Compliance Schedule for the building and, in the opinion of the personnel who installed them, are capable of performing to the performance standards set out in the Building Consent: *[Please tick as appropriate]*

- ☐ The specified systems for the building are as follows: [Specified systems are defined in regulations] **OR**
- ☐ The following specified systems have been altered, added to, or removed in the course of the building work: **OR**
- ☐ There are **NO** specified systems in the building [Note: If unsure whether your building has specified systems, talk to the BCA or your architect]

The following specified systems are being altered, added to, or removed in the course of the building work: [Tick those that are applicable]	Existing [✓ Tick]	New or Added [✓ Tick]	Altered [✓ Tick]	Removed [✓ Tick]
SS1 Automatic systems for fire suppression (e.g. sprinkler systems)				
SS2 Automatic or manual emergency warning systems for fire or other dangers (other than a warning system for fire that is entirely within a household unit and serves only that unit)				
SS3 Electromagnetic or automatic doors or windows (e.g. ones that close on fire alarm activation)				
SS3/1 Automatic doors				
SS3/2 Access controlled doors				
SS3/3 Interfaced fire or smoke doors or windows				
SS4 Emergency lighting systems				
SS5 Escape route pressurisation systems				
SS6 Riser mains for use by fire services				
SS7 Automatic back-flow preventers connected to a potable water supply				
SS8 Lifts, escalators, travelators, or other systems for moving people or goods within buildings				
SS8/1 Passenger carrying lifts				
SS8/2 Service lifts				
SS8/3 Escalators and moving walks (travelators)				
SS9 Mechanical ventilation or air conditioning systems				
SS9/1 Mechanical ventilation				
SS9/2 Air conditioning systems				
SS10 Building maintenance units providing access to exterior and interior walls of buildings				
SS11 Laboratory fume cupboards				
SS12 Audio loops or other assistive listening systems				
SS12/1 Audio loops				
SS12/2 FM radio frequency systems and infrared beam transmission systems				
SS13 Smoke control systems				
SS13/1 Mechanical smoke control				
SS13/2 Natural smoke control				
SS13/3 Smoke curtains				
SS14 Emergency power systems for, or signs relating to, a system or feature specified in any of clauses 1 to 13				
SS14/1 Emergency power systems				
SS14/2 Signs in relation to any specified systems 1-13				
SS15 Any or all of the following systems and features, so long as they form part of a building's means of escape from fire, and so long as those means also contain any or all of the systems or features specified in clauses 1 to 6, 9, and 13:				
SS15/1 Systems for communicating spoken information intended to facilitate evacuation				
SS15/2 Final exits				

[Continue on the next page if necessary]

	Existing [✓ Tick]	New or Added [✓ Tick]	Altered [✓ Tick]	Removed [✓ Tick]
SS15/3 Fire separations (as defined by the Building Code)				
SS15/4 Signs for communicating information intended to facilitate evacuation				
SS15/5 Smoke separations				
SS16 Cable Cars				

6. REQUEST

I request that you issue a Code Compliance Certificate for this work under section 95 of the Building Act 2004.
The Code Compliance Certificate should be sent to: *[State which address and whether Owner or Agent]*

☐ Owner ☐ Agent Name of Owner / Agent:

Address:

Signature of: ☐ OWNER or by the ☐ AGENT on behalf of and with the authority of the Owner: *[tick correct one]*

Signature: Name of person Signing: Date:

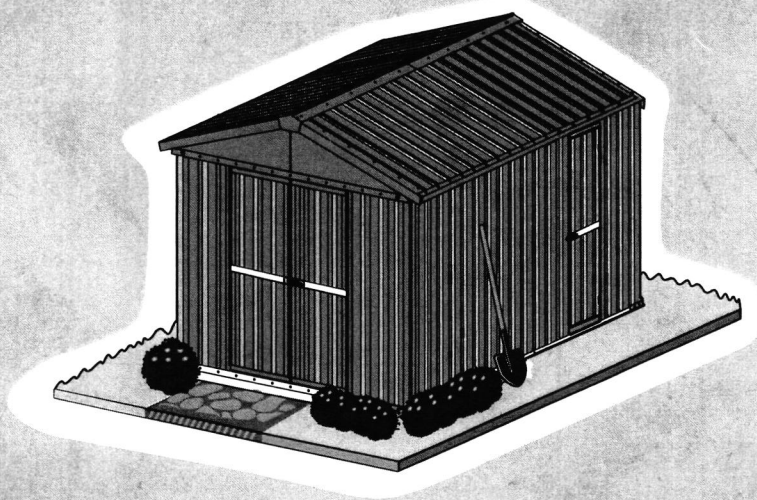
7. ATTACHMENTS *[The following documents are attached to this application]:*

- ☐ Other documents from the personnel who carried out the work e.g. Producer Statements, As-laid drainage plans.
- ☐ Memoranda (Records of Building Work) from licensed building practitioner(s) stating what restricted building work they carried out or supervised.
- ☐ Certificates that relate to the energy work e.g. electrical or gas certificates.
- ☐ Evidence that specified systems are capable of performing to the performance standards set out in the building consent.

NOTE: Incomplete applications cannot be lodged. You will be asked to complete the application and re-submit it.

CONGRATULATIONS

Now it's up to you to add those finishing touches.



Still having trouble? Just give us a call or send us an email. Head over to tradetested.co.nz or tradetested.com.au for all of our contact details and opening hours. We will be able to help.

tradetested

TRADE PRICES DELIVERED NATIONWIDE

GS511-V1

GARDEN SHED OWNER'S MANUAL
AND ASSEMBLY INSTRUCTIONS

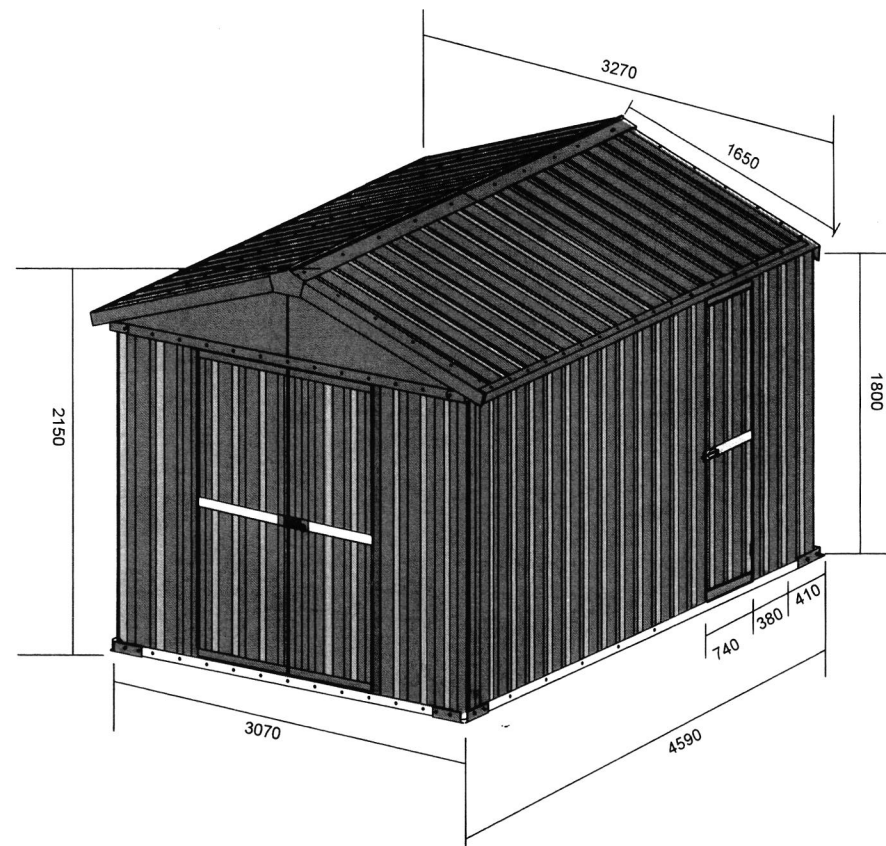
overall size: 3270 x 4590 x 2150mm

shed size: 3070 x 4590 x 2100mm

door size 1: 740 x 1750mm

door size 2: 1480 x 1750mm

floor size: 3030 x 4550mm



GARDEN SHED OWNER'S MANUAL
AND ASSEMBLY INSTRUCTIONS

tradetested

TRADE PRICES DELIVERED NATIONWIDE

C



Tek Screw



Philips Head Screw

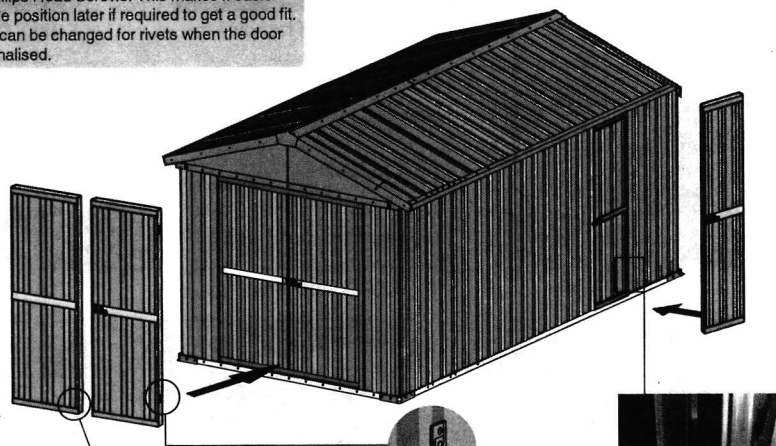


Rivet

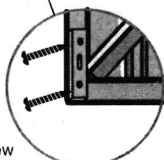


Bolt

When first fitting doors, attach the hinges to the shed using the Philips Head Screws. This makes it easier to change the position later if required to get a good fit. The screws can be changed for rivets when the door position is finalised.

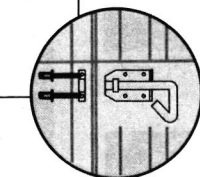
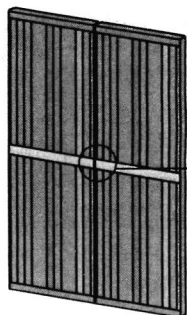
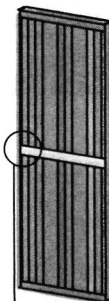


Use the rivet for installation

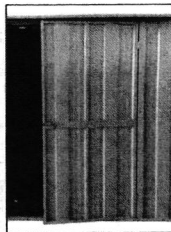
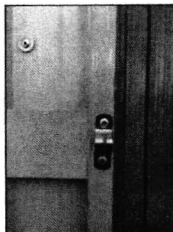


Philips Head Screw

Bolt (door inside)



Drill pilot holes to accommodate the pad bolt keeper and then fix with rivets



Assembly Overview

Step 1: Check all parts against the component list

Step 2: Assemble the rear wall panels

Step 3: Assemble the side wall panels

Step 4: Assemble the front wall panels

Step 5: Constructing the walls and gables

Step 6: Assemble the ridge beam

Step 7: Assembling the Support square tube

Step 8: Assemble the roof

Step 9: Fitting Wall Bracing

Step 10: Assemble the door

Handy Tips Before You Begin

How to drill rivet holes in panels – Use a 4.2mm drill bit, set your drill clutch to the drill bit icon. Make a mark where you want to drill and use this to start the hole.

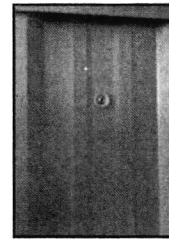
Drilling tek-screws – Drilling tek screws into the panels can sometimes cause the corrugation to buckle in, making it tricky to get the screw all the way in. An easy fix for this is to place a small block of wood underneath the corrugation as you drill, providing support for the panel until the screw is all the way in. Make sure the block is not directly underneath the screw.

How to remove rivets if needed – Don't worry if you have placed a rivet incorrectly or you need to adjust a panel, they are easy to remove. Just drill directly through the top of the rivet using the same drill bit you used to make the hole. This will remove the rivet head, causing the whole rivet to fall out.

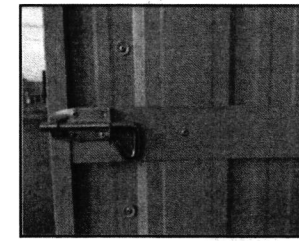
OTHER TIPS

- Very Important – make sure you remove metal drill filings to prevent corrosion and scratches. Removing metal filing and avoiding scratching the shed during assembly will help prevent any corrosion later on.
- Peel off part number stickers and clean with soap/water.
- Use silicone to further weatherproof seals around the shed (not included).

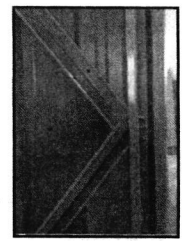
ASSEMBLY INSTRUCTIONS



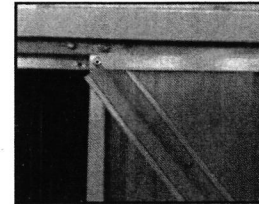
rivets with washer



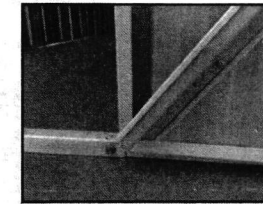
galvanized handle



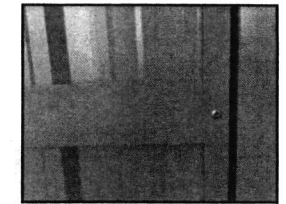
door center strip



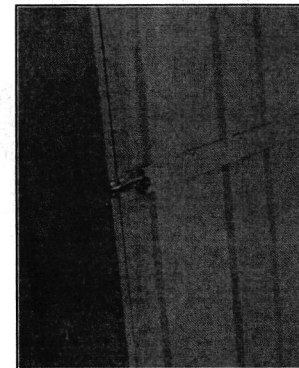
door top strip



door bottom strip



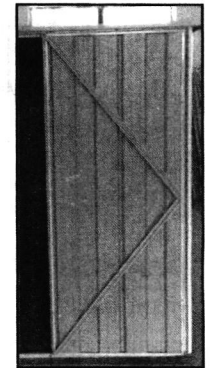
door bar



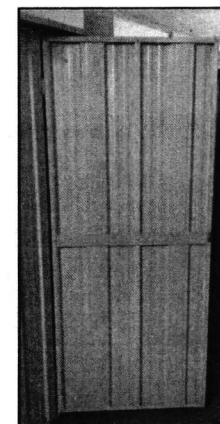
handle hasp



hinges



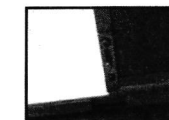
door inside



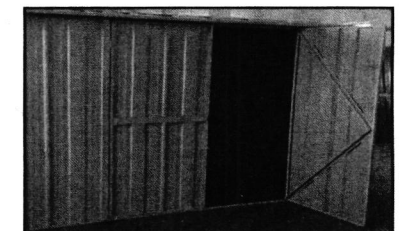
door outside



hasp on door



inside bolt for double door



double door

Care & Maintenance

FINISH

For a long lasting finish, periodically clean and wax the exterior of your unit. Remember to make sure you remove any metal drill filings after construction as this may cause corrosion. Touch up scratches as soon as you notice them.

ROOF

Keep the roof clear of leaves and snow with a long handled, soft-bristle broom. Heavy amounts of snow on the roof can damage the structure, making it unsafe to enter.

DOORS

Keep doors closed and locked to prevent wind damage.

FASTENERS

Use all washers supplied to protect the shed panels against weather. Regularly check your building for loose screws or bolts and retighten them as necessary.

OTHER TIPS

- Do not store swimming pool chemicals in your building as they can cause corrosion.
- Use silicone caulking to further watertight seals throughout the building.
- Peel off part number stickers and clean with soap/water.
- Use silicone to further weatherproof seals around the shed (not included).

Before You Begin

- Check local building codes regarding shed location and any other local requirements.
- Check the packing list on page iv to make sure you have all of the necessary parts.
- Separate everything in the cartons by the part number while reviewing the parts list.
- Be sure the day you select to build your shed is dry and calm.
- Whenever possible, two or more people should work together to assemble the shed. We suggest that one person positions parts while the other handles the fasteners and tools.

Selecting & Preparing Your Site

Before assembly, decide on a location for your building. We recommend a level area with good drainage. Allow enough space around the building so there's plenty of room to screw the panels and then move the different parts into position. Remember to leave plenty of room for the door to fully open.

You Will Need...

- An electric drill/driver
- A Phillips screwdriver
- Gardening or work gloves
- Sealant or caulking gum (optional)
- Step ladder
- Tape measure

Safety First

Safety precautions are important to follow throughout the construction of your building.

- Take care when handling the various pieces of your building since some contain sharp edges. Please wear work gloves, eye protection and long sleeves when assembling or performing any maintenance.
- Keep children and pets away from your worksite to avoid distractions and any accidents.
- Never concentrate all your weight on the roof of the structure. When using a step ladder make sure it's fully open and on a level surface.
- To avoid any damage, do not attempt to assemble the building on a windy day. The larger panels can act as sails making construction difficult and unsafe.

Flooring & Foundations

A solid shed starts with a level floor and foundation. This is the single most important factor in making your shed as watertight and stable as possible. It also makes the assembly process as simple as possible. We recommend the following foundation options:

OPTION 1 - WOODEN FLOOR

We sell wooden floor kits designed to match your shed. Alternatively you can build your own using H4 treated bearers and timber floorboards.

OPTION 2 - CONCRETE SLAB

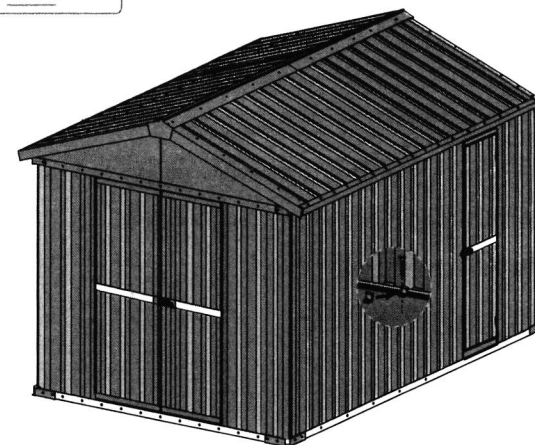
For a more permanent solution, or for large sheds, we recommend a concrete foundation.

Regardless of which flooring option you choose

- Build on a compacted and levelled base layer
- Plastic sheeting placed under the wood or concrete will prevent moisture wicking through
- We recommend the foundation is the same size as the footprint of your shed to prevent water ingress

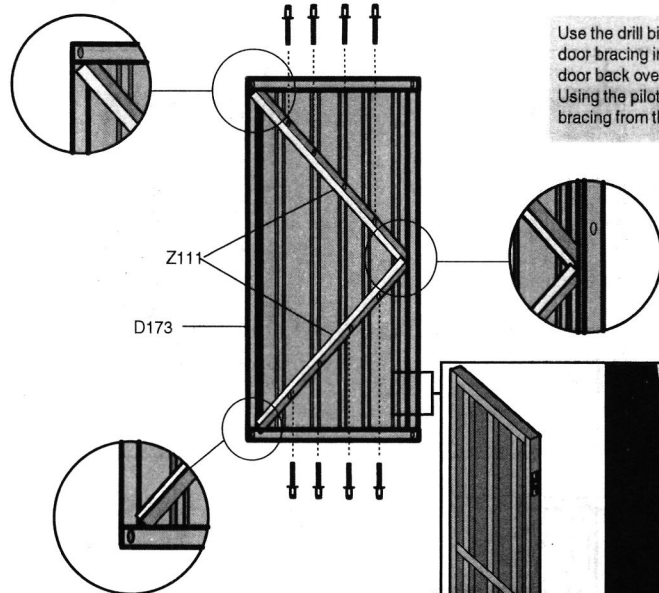
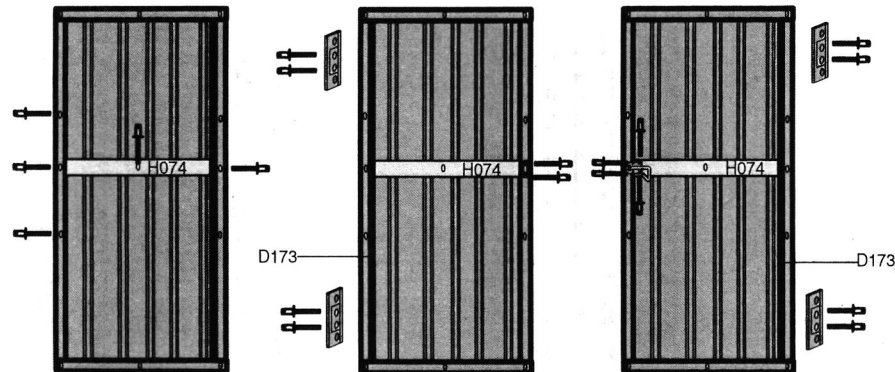
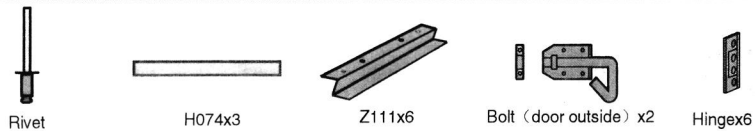
Door Adjustment Tips

Check that the doors are properly aligned when closed, then if needed adjust door frame/jamb/hinges accordingly. To create or reduce space, adjust the door frames (which have been left unfastened as per Step 3 - C) by sliding them back and forth until the doors sit square. Once you are happy with the door position, add screws to secure the left and right door frames (#ML180, #MR 180). If your shed is not square, more adjustment of screw placement may be needed.

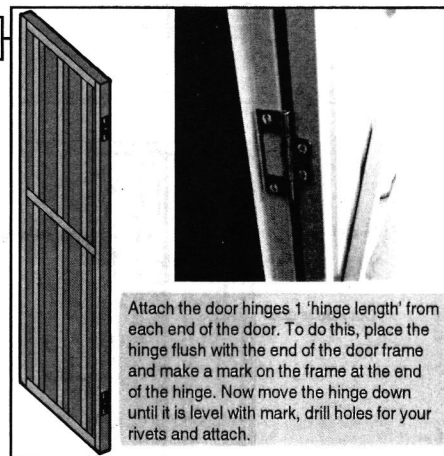


Once you are happy that your shed is square, level and situated where you want it, fix it to your chosen base with the hook anchors provided

b



Use the drill bit to drill pilot holes through the door bracing into the door sheeting. Flip the door back over to the front side facing up. Using the pilot holes drilled before, fix the door bracing from the front with Rivet and Spacer.



Attach the door hinges 1 'hinge length' from each end of the door. To do this, place the hinge flush with the end of the door frame and make a mark on the frame at the end of the hinge. Now move the hinge down until it is level with mark, drill holes for your rivets and attach.

GS511-V1

STEP 1 Check all parts against the component list

PARTS LIST

Please check your contents prior to starting assembly

ITEM	NAME	SIZE (mm)	QTY	PART #
1	Front Wall	410 x 1800	4	W180
2	Rear Wall	410 x 1800	8	W180
3	Roof Panel	410 x 1650	24	P165
4	Side Wall	410 x 1800	22	W180
5	Rear Wall Channel	1550	4	U155
6	Side Wall Channel	1550	12	U155
7	Roof Channel	1550	6	U155
8	Roof Channel	1650	4	G165
9	Front Wall Channel	1550	4	U155
10	Left Door Frame	1800	2	ML180
11	Right Door Frame	1800	2	MR180
12	Door Top Frame	1480	1	Z148
13	Door Bottom Frame	1480	1	U148
14	Door Top Frame	745	1	Z0745
15	Door Bottom Frame	745	1	U0745
16	Ridge Beam	1150	2	C115
17	Ridge Beam	1530	2	C153
18	Ridge Beam	1900	2	C190
19	Gables	1530	2	F153
20	Gables	1530	2	B153
21	Gables Bracket	420	2	U042
22	L Bracket LEFT	300 x 120	2	L030(L)
23	L Bracket RIGHT	300 x 120	2	L030(R)
24	Roof Tiles	1550	3	V155
25	Galvanized square tube	1550	2	X155
26	Galvanized square tube	1760	2	X176
27	Wall Bracing	1300	16	Z130
28	Bracket		8	
29	Corner Anchor		4	
30	Hook Anchor		8	
31	Tek Screws		450	
32	Wood Anchor Screws		10	
33	Rivet		230	
34	Corner Cover		4	
35	Spacer		230	
36	Rivet Gun		1	
37	Tek Screwdriver Bit		1	
38	φ4.2 Drill Bit		1	
39	Screw Head Sheath		150	
40	Phillips Head Screws		26	
41	Ridge End Cap		2	
42	Bolt and Nut		10	
43	Expansion screw (M10x80)		6	
DOOR PART				
ITEM	NAME	SIZE (mm)	QTY	PART #
44	Door Panel	410 x 1750	3	E175 x 410
45	Door Panel	350 x 1750	3	E175 x 350
46	Door Channel	740	6	U074
47	Door Channel	1750	6	U175
48	Door Square tube	1730	3	D173
49	Door Bar	740	3	H074
50	Door Brace	1110	6	Z111
51	Bolt (door outside)		2	Bolt (door outside)
52	Bolt (door inside)		1	Bolt (door inside)
53	Hinge		6	Hinge

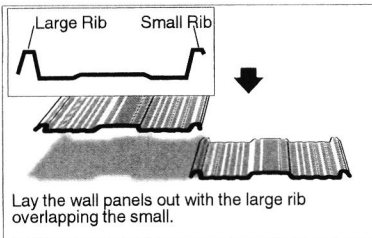
If you're missing anything, just head to the Trade Tested website and get in touch.

STEP 2 Assemble the rear wall panels

a



Part #W180 x8



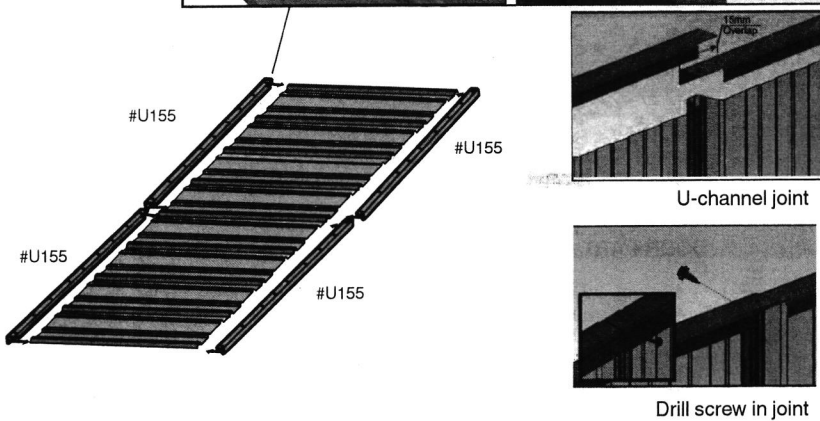
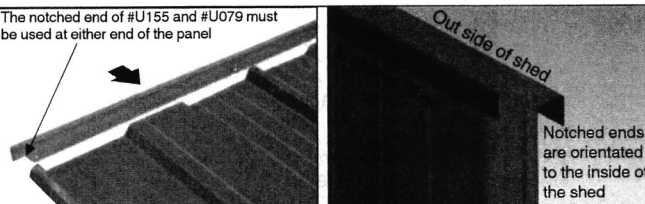
① All panels should overlap by one corrugation.

b



#U155 x4

The notched end of #U155 and #U079 must be used at either end of the panel



① All pre-drilled holes should line up with the peaks of the steel sheet. If this varies squeeze together or stretch out the panels to make sure they line up.

STEP 10 Assembling the door

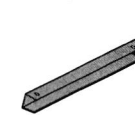
a



#E175 x 410 x3



#E175 x 350 x3



#U074x6



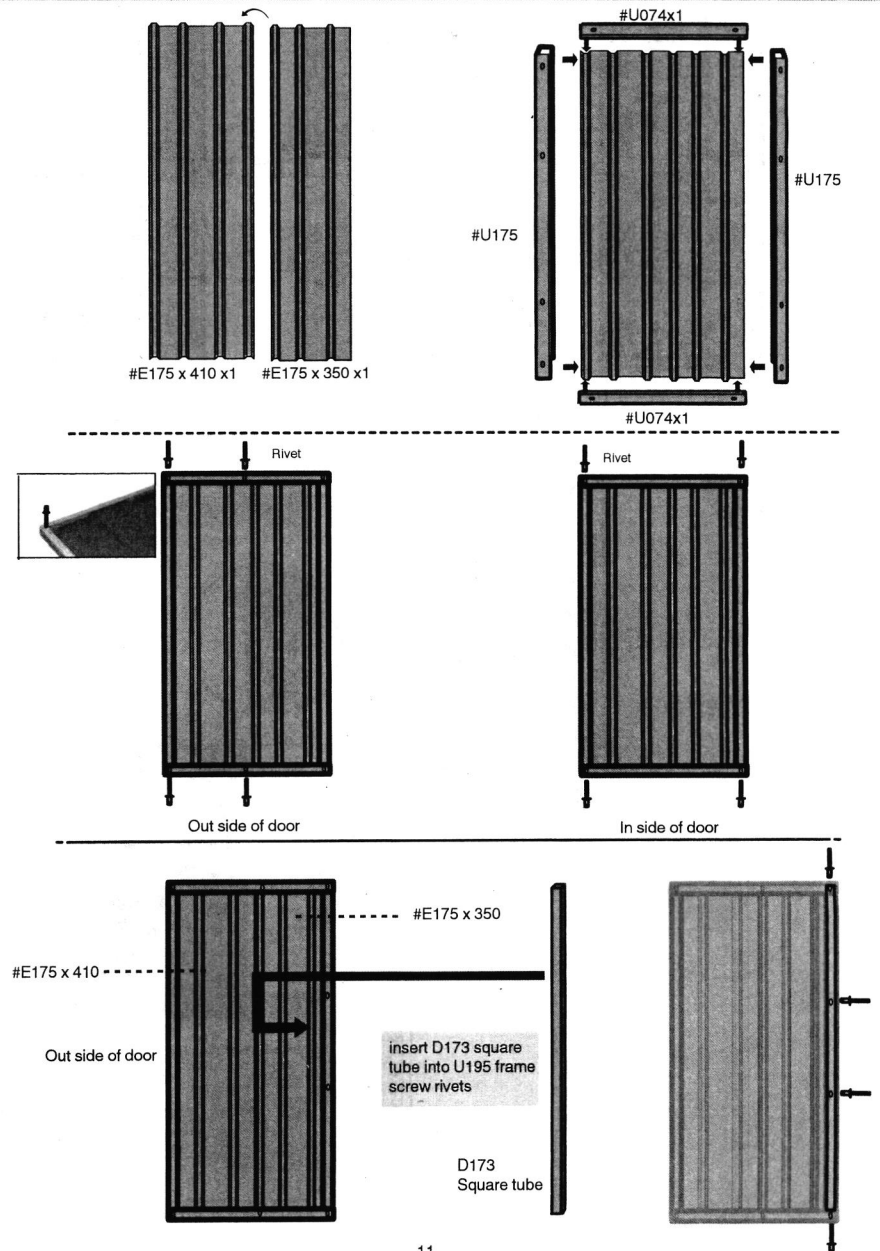
#U175 x 6



Rivet



D173x3
Square tube



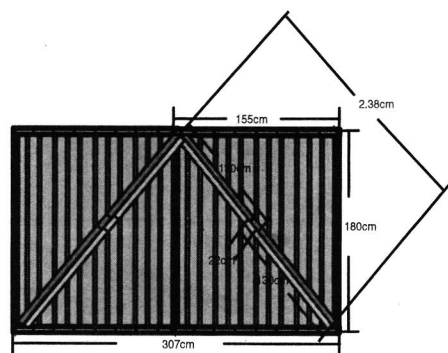
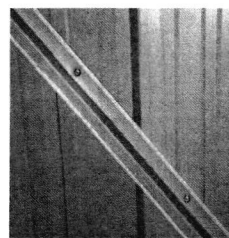
a

Z130x16

Rivet

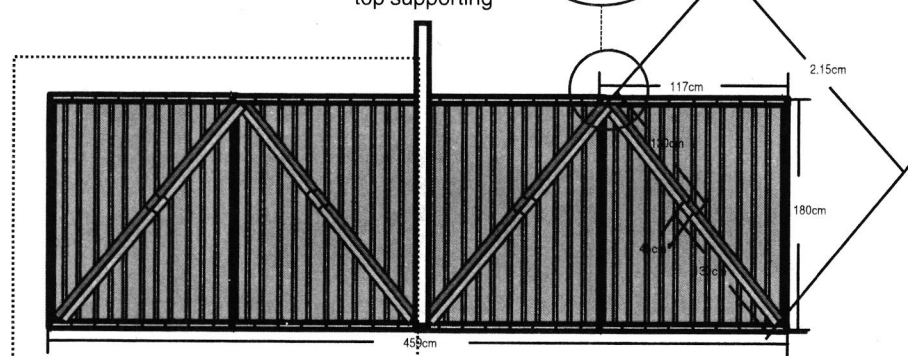
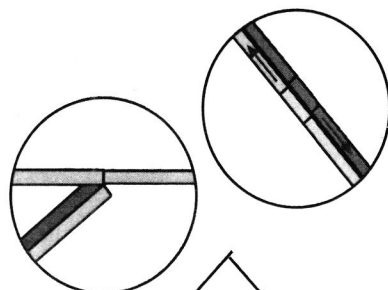
Electric drill

Riveting gun



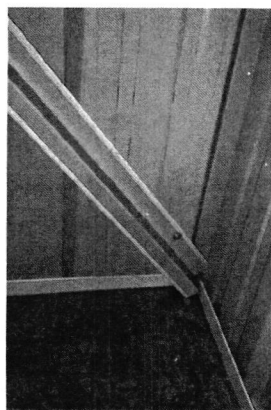
for back wall

top supporting



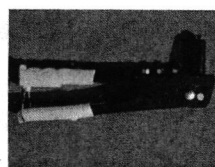
not need bracings when door
assembled on here

for side wall



First drill a hole from inside of wall panel, then fixed by revits from outside. please make 2 holes in middle of connection point and other equidistant holes for the rest of brace.

Take care to ensure that both ends of brace need insert into wall channel when wall brace fit on wall channel.

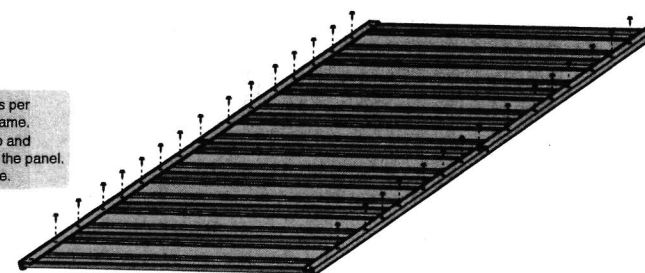


10



Tek Screw

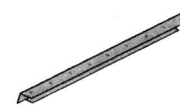
Screw from the outside in, as per the pre-drilled holes in the frame. Do not add screws to the top and bottom holes at each end of the panel. These need to be left undone.



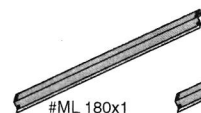
a



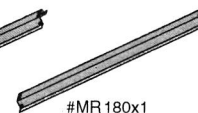
#W180x22



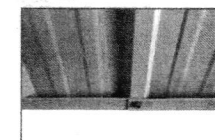
#U155x12



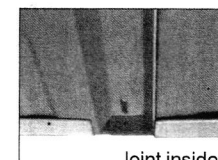
#ML 180x1



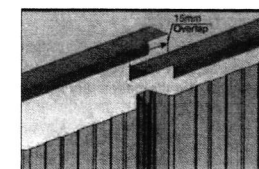
#MR 180x1



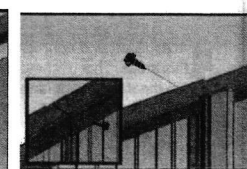
Joint outside



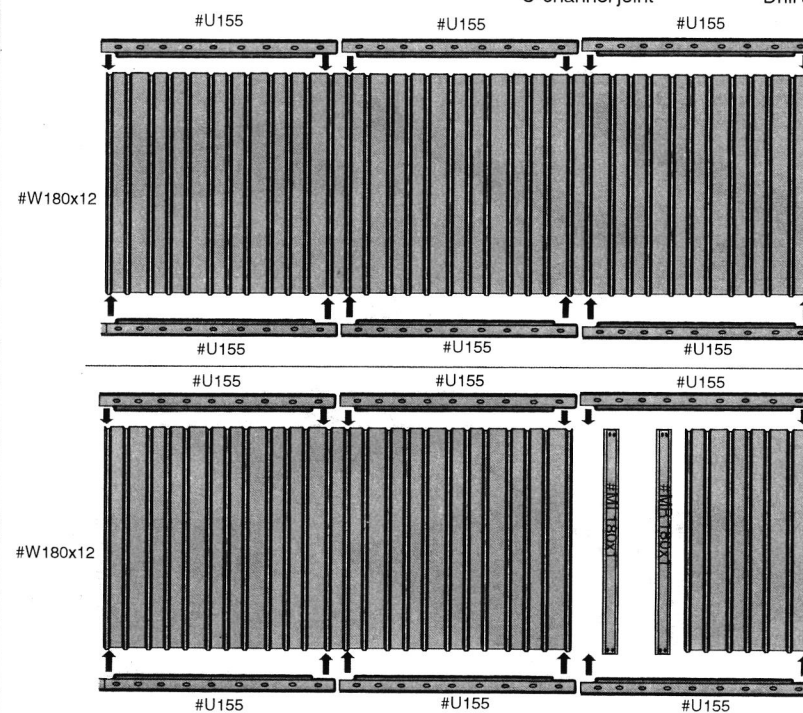
Joint inside



U-channel joint



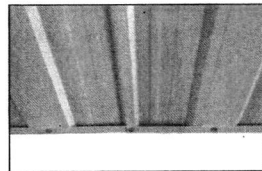
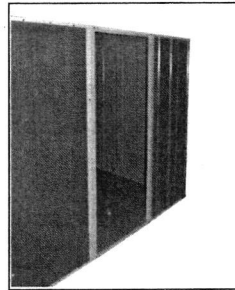
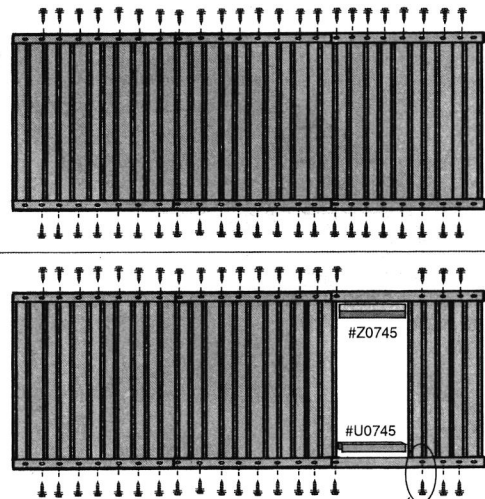
Drill screw in joint



#W180x12

#W180x12

3

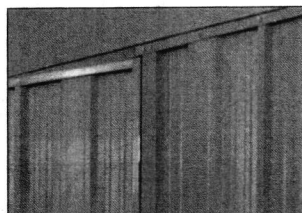
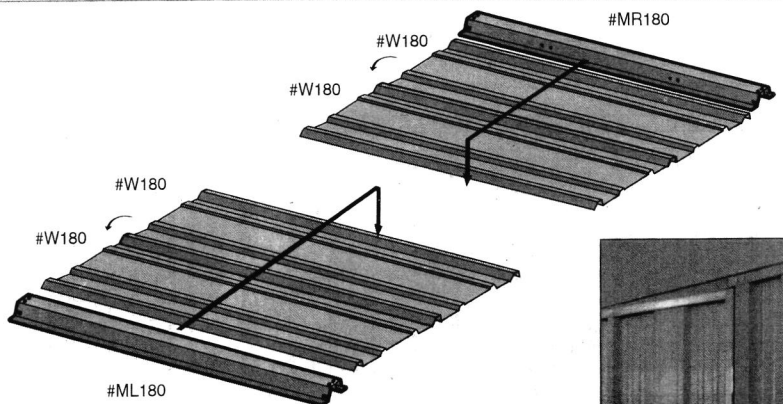
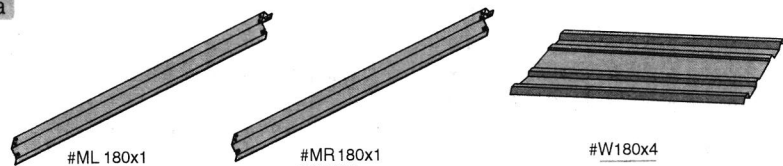


Leave the left and right door frames (#MR180, #ML180) un-fastened at this stage. This will help with any adjustments needed later on. Once the door positioning is finalised, add the necessary screws.

① All pre-drilled holes should line up with the peaks of the steel sheet. If this varies squeeze together or stretch out the panels to make sure they line up. Do not add screws to the top and bottom holes at each end of the panel. These need to be left undone.

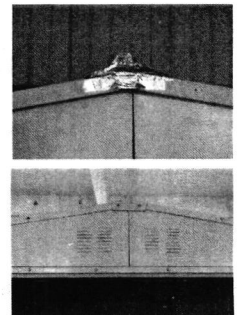
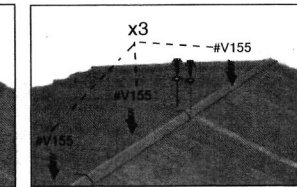
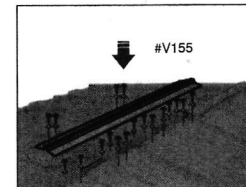
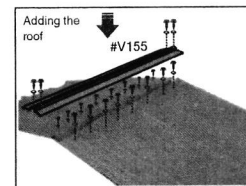
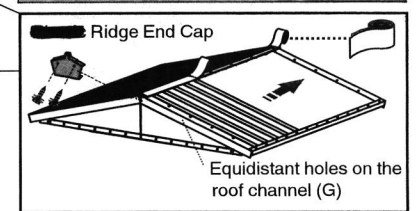
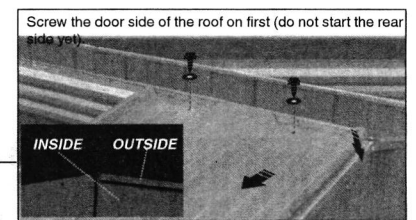
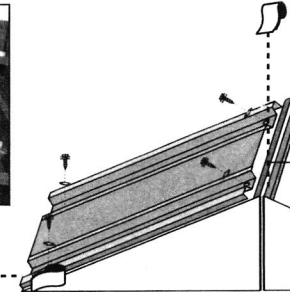
STEP 4 Assemble the front wall panels

a



STEP 8 Assembling the roof

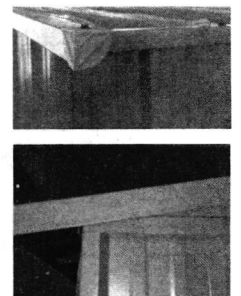
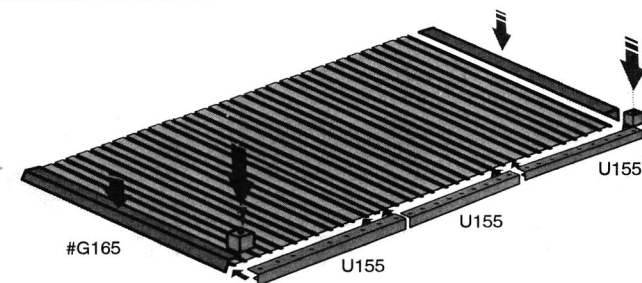
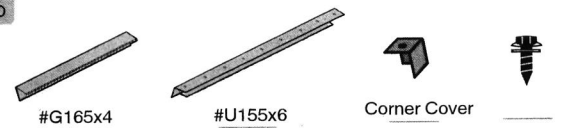
a



①

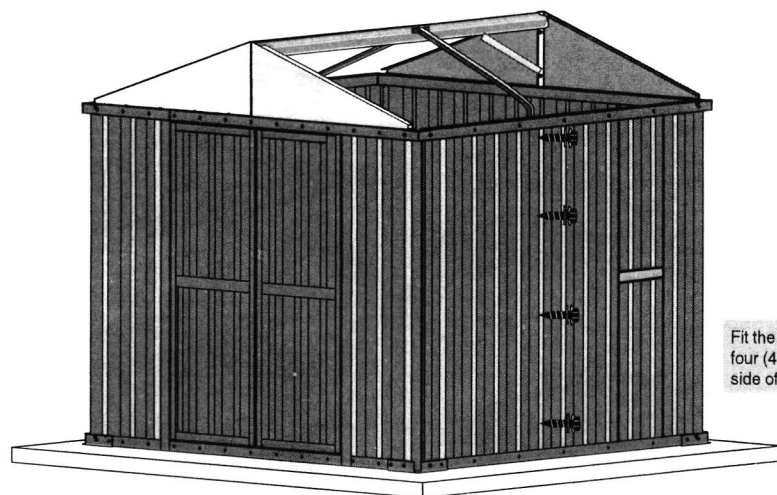
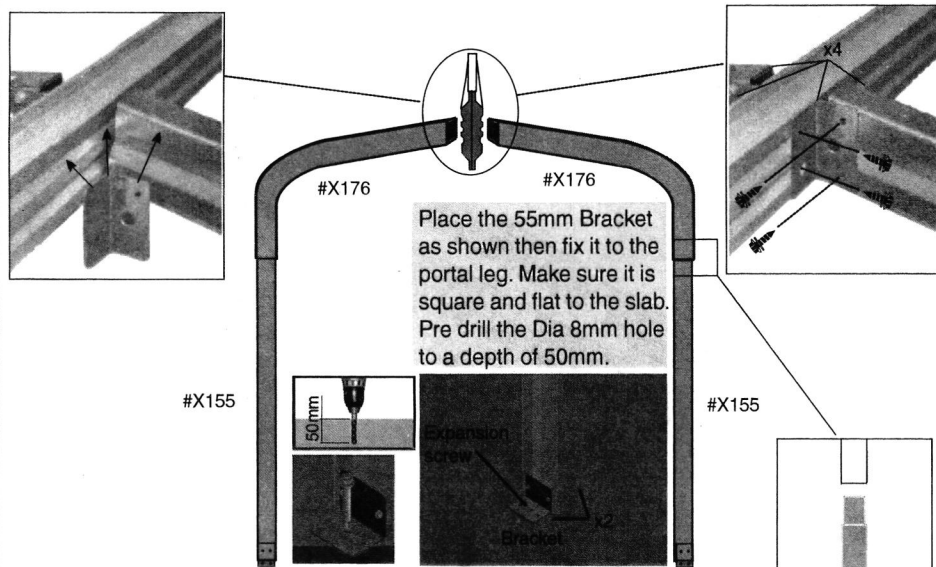
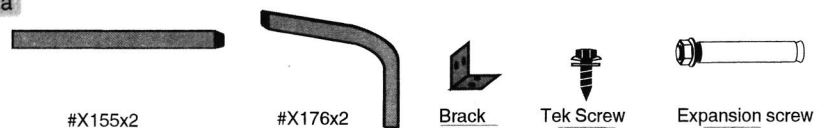
When attaching roof panels, align them to the central roof beam, NOT to the walls as these may shift during final fixing. Screw the panels to the central beam first, this leaves some play available should you need to adjust the roof or walls to ensure the best possible fit. Secure the roof to the wall channels when everything is square.

b



STEP 7 Assembling the Support square tube

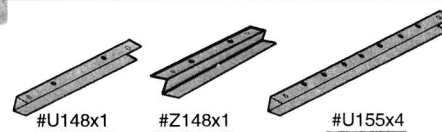
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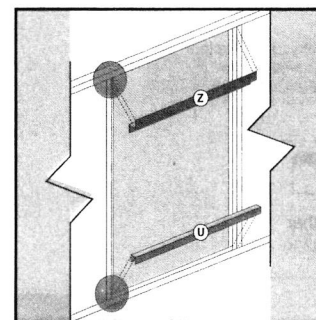
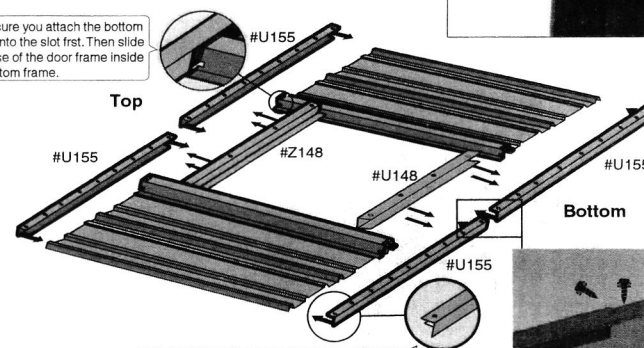
Fit the Square tube using four (4) screws on either side of the side wall

① Square tube wall mounting screws link

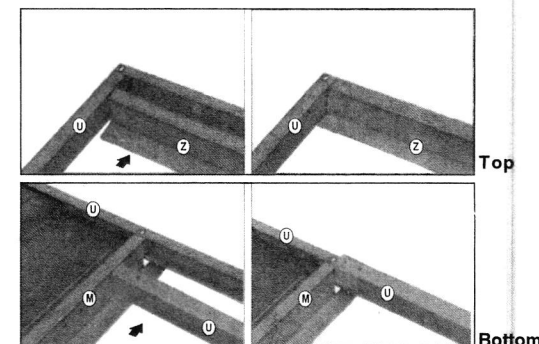
b



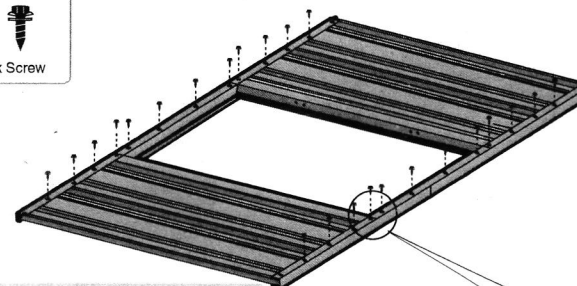
Make sure you attach the bottom frame into the slot first. Then slide the base of the door frame inside the bottom frame.



Fit the top door spacer and the bottom door spacer to the front wall panel as shown. Some pilot holes may need to be drilled



c



Do not add screws to the top and bottom holes at each end of the panel. These need to be left undone.

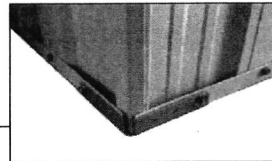
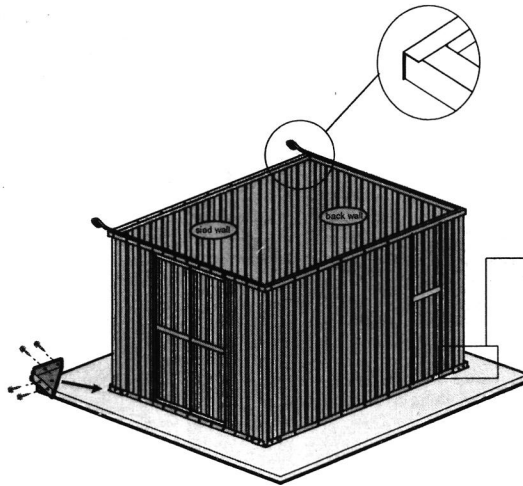
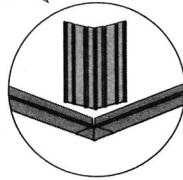
Leave the left and right door frames (#MR180, #ML180) un-fastened at this stage. This will help with any adjustments needed later on. Once the door positioning is finalised, add the necessary screws.

STEP 5 Constructing the walls and Gables

a



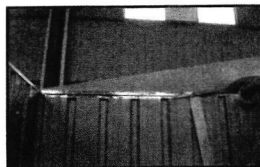
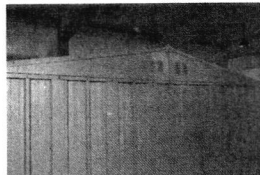
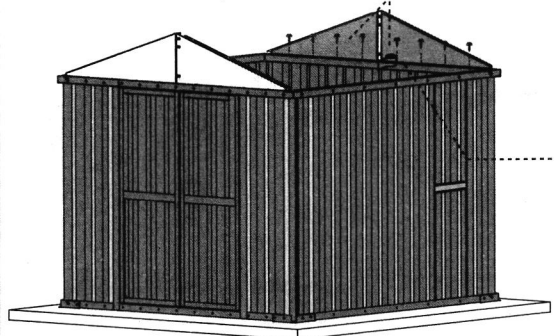
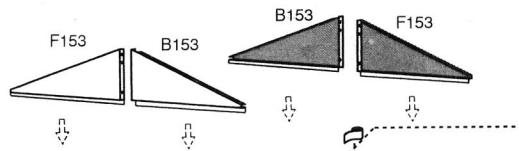
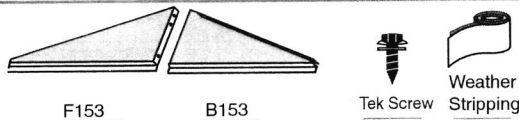
To form a flush corner, make sure flaps overlap.



To form a flush corner connection, make sure the end corrugations overlap as shown above. When adding the lower corner brackets, place a spirit level or block of wood underneath the corner of the shed. This will ensure that the two walls being connected stay square as you drill the screws in.

OPTIONAL - Once you have all four walls up and secure, we suggest that you run sealant between the overlapping panels on each corner of the shed. This will protect it from heavy weather. Afterwards, tack the sheets together down the length of each corner.

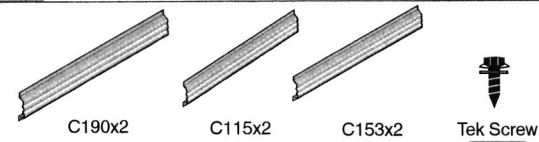
b



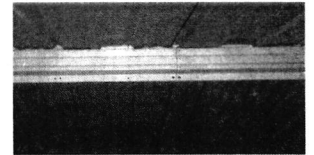
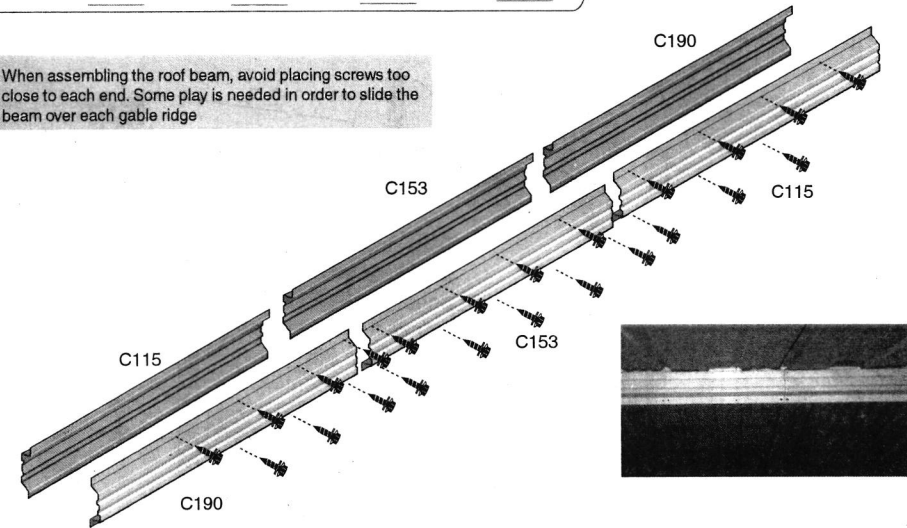
Use weather stripping before assembling roof panel

STEP 6 Assembling the ridge beam

a



When assembling the roof beam, avoid placing screws too close to each end. Some play is needed in order to slide the beam over each gable ridge



b

